



GW-HELP Program with Home Performance with ENERGY STAR® Homeowner Application

Last Name: _____ First Name: _____

Street Address: _____

City/Town: _____ Zip Code: _____ Locality: _____

Mailing Address (if different than physical address): _____

Home Phone: (____) _____ Cell Phone: (____) _____

E-mail: _____

What year was your house constructed? _____

How many people are in your Household?: _____

What type of house do you have?
 ___ Single Story ___ Multiple Stories ___ Mobile Home

What type of heat do you have? (Check all that apply)
 ___ Natural Gas or LP ___ Electric ___ Home Heating Oil ___ Wood Burning

What is your source of power for your oven?
 ___ Natural Gas or Propane ___ Electric ___ Wood Burning

What is your source of power for your hot water heater?
 ___ Natural Gas or Propane ___ Electric ___ Wood Burning

How did you learn about the program?
 ___ Friend ___ Internet ___ Paper ___ Phone Call ___ Flyer
 ___ Other: _____

For GW-HELP Program Staff Use Only

Date GW-HELP application received: _____

Income verification by: _____ on _____ (date)

Verification result:

Application: _____ Approved _____ Denied
 If Approved, Eligible for Rebate up to: ___\$2,350 ___\$3,850 ___\$5,850 ___\$500
 If Denied, Reason(s) for Denial:

- Resident outside GW-Help program service area
- Home less than 10 years old
- Total household income below 50% of AMI
- Discovery of inaccurate or fraudulent information

Notification of Eligibility Review to Applicant by: ___Telephone ___E-Mail ___Mail

Notification Date: _____ Notification by: _____

Income Verification Information (Please print clearly)

Homeowners in Caroline Co. and the City of Fredericksburg who earn between 50% and 120% of the Area Median Income (AMI) may qualify for rebates ranging from \$2,350 to \$5,850, based on household income. Households with higher incomes are required to invest more household income in the cost of the home energy improvements they choose from measures recommended by a home energy audit. Homeowners earning more than 120% of AMI may qualify for a rebate (up to \$500) equal to 10% of their energy-saving investments (i.e. in a qualifying home energy audit and eligible energy saving retrofit measures). Applicants must fill out this application completely and provide all of the required documentation. *Only owners of single-family homes built more than 10 years prior to the date of program application are eligible.*

Did any member of your household receive any income in the previous year that was not reported on your tax return?			
Child support?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, indicate the monthly amount received _____
Workers' compensation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, indicate the monthly amount received _____
Disability benefits?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, indicate the monthly amount received _____
Social Security benefits?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, indicate the monthly amount received _____
Other?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, indicate the monthly amount received _____
If you checked Yes for any of these, please provide the documentation required (page 4). Additionally, if you are currently receiving any of the above listed incomes, they must be listed in the Household Composition table below.			

Household Composition

Complete the following table by listing names and ages of all members of the household where the improvements will be completed. Please include sources and amounts of income received during the past 12 months for each household member 18 or older who is not a full-time student.

Household Information				Income Amount in Dollars				
Name	Gender	Age	Source(s) of Income	Dates Received	Weekly	Monthly	Yearly	
<i>John Smith (example)</i>	<i>Male</i>	<i>35</i>	<i>Salary</i>	<i>Jan.- Dec., 2010</i>	<i>\$600</i>	<i>\$2,400</i>	<i>\$28,800</i>	
Total number of household members:			Total annual household income:					

Supporting Documentation

Please submit the following income documentation*:

1. Copies of the pay stubs for all working members of the household for the last 2 pay periods.
2. Copy of 1st two pages of previous year's Federal Income Tax Return (signed and dated) for each adult household member, as well as schedules C, E, and F, if applicable
3. If you were not required to file a Federal Tax Return, please submit a signed and dated statement listing all sources of income that you received in the previous calendar year and attesting that you did not file and were not required to file a Federal Tax Return. Please also include copies of all W-2 and 1099 statements you received
4. A signed and dated statement attesting to monthly child support or other types of income received
5. Copy of a current award letter documenting any sources of income not reported on your tax return

All income documentation will be maintained in secure work area and storage to protect applicants' confidentiality.

**Please see Page 4 for other forms of income verification*

Applicant Affirmation

I certify, under the penalties of law, that the statements made in this application (including statements made in any accompanying papers) have been examined by me and are true and complete. I understand that by signing this application, I consent to any inquiry to verify or confirm the information I have given. I understand also that submittal of false or inaccurate information in support of my application will be automatic grounds for denial of my application and forfeiture of any eligibility for GW-HELP program benefits.

I understand that this application does not guarantee that assistance will be granted, but will be used in determining my eligibility for the program. Whether or not an eligible applicant will be provided assistance will depend in part upon the number of applications received, the remaining funds available and the priorities to be met by the program.

Finally, I agree that if I participate in the GW-HELP program to receive a free home energy check-up, my name may be used by the program as a participating household.

Applicant Signature _____ Date _____

Co-Applicant Signature _____ Date _____

Send this application and all supporting documentation to:

GW-HELP Program

George Washington Regional Commission

406 Princess Anne Street, Fredericksburg, VA 22401

Phone: (540) 373- 2890 Fax: (540) 899-4808

E-mail: HELP@gwregion.org

*Other Household Income Sources & Acceptable Documentation

Possible Income Source	Acceptable Documentation (for each income source that applies)
Alimony	Court order OR pertinent pages of separation agreement or divorce decree that identify client and amount of alimony. (If court ordered payments are not being received by the client, a notarized statement to this effect will be accepted.)
Annuities	Statement from issuing organization
Child Support	Court order OR pertinent pages of agreement that identify the client and amount of support. (If court ordered payments are not being received by the client, a notarized statement to this effect from the Court, the Child Support Collection Unit, or the spouse required to pay will be accepted.)
Direct Deposits	Copy of two or more bank statements listing the date and amount of deposit OR letter from local bank stating source and amount of direct deposit income OR verification of income from benefit source.
Dividends and Interest, as Regular Source of Income	Statement from bank or brokerage firm.
Estates and Trusts, as Regular Source of Income	Fiduciary statement or current statement from bank or brokerage firm.
Insurance Proceeds or Dividends, as Regular Source of Income	Statement from insurance company.
HUD FORM 50059	Copy of the current form for the tenant.
Pensions, Government or Private	Award letter OR copy of checks OR a letter from administrative agency.
Rents	Income tax form OR rent receipts OR notarized statement from applicant listing each apartment and the rent received per month, as well as the description and amount of deductible expenses. When the tenant is a family member and is paying no rent to the owner, a notarized statement should be received from the tenant and signed by the owner stating that no rents are being collected.
Royalties	Income tax return OR current statement from company issuing checks.
Self Employment Income	Business records for three months prior to the date of application OR IRS form for income from previous year (for gross income only) OR notarized statement of gross adjusted income, including list of deductions and amounts, for previous three months.
Social Security Benefits	Award letter OR checks OR statement from bank or brokerage firm (if direct deposit) OR SSA form 2458 (Report of Confidential Social Security Benefit Information).
Strike Benefits	Award letter OR copy of checks OR letter from union.
Training	Award letter, copy of checks OR letter from appropriate administrative agency.
Unemployment	Notice of Benefit Rate letter (Form Benefits L0403x)
Veterans Benefits	Award letter from Veterans Administration or Department of Defense OR copy of check.
Wages and Salaries Before Deduction	Letter from employer on company's stationary OR wage, earnings, or pay stubs OR any combination of the above to document total earnings for the 4 weeks prior to date of application.
Workers' Compensation	Award letter from Workers Compensation Board OR current check.

GW-HELP Home Performance with ENERGY STAR[®] Income Qualification Charts

The following tables determine GW-HELP eligibility for program benefits. Homeowners may find their household income group (A-E) in the chart below by determining the number of people in their household and their household income. Income ranges are subject to change upon the annual release of updated are median income estimates by the U.S. Department of Housing and Urban Development. The Average Median Income (AMI) for 2011-2012 is bolded in the table.

Caroline Co, Bowling Green & Port Royal Household Income Eligibility, 2011-2012								
Percent of Area Median Income by Number of Persons in Household	Group A	Group B		Group C		Group D		Group E
		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum
	Income at or below	50%	74.9%	75%	99.9%	100%	120%	Over 120%
1 person household	\$26,149.99	\$26,150.00	\$38,939.99	\$38,940.00	\$51,729.99	\$51,730.00	\$62,076.00	\$62,076.01
2 person household	\$29,849.99	\$29,850.00	\$44,484.99	\$44,485.00	\$59,119.99	\$59,120.00	\$70,944.00	\$70,944.01
3 person household	\$33,599.99	\$33,600.00	\$50,054.99	\$50,055.00	\$66,509.99	\$66,510.00	\$79,812.00	\$79,812.01
4 person household	\$37,299.99	\$37,300.00	\$55,599.99	\$55,600.00	\$73,899.99	\$73,900.00	\$88,680.00	\$88,680.01
5 person household	\$40,299.99	\$40,300.00	\$60,055.99	\$60,056.00	\$79,811.99	\$79,812.00	\$95,774.40	\$95,774.41
6 person household	\$43,299.99	\$43,300.00	\$64,511.99	\$64,512.00	\$85,723.99	\$85,724.00	\$102,868.80	\$102,868.81
7 person household	\$46,299.99	\$46,300.00	\$68,967.99	\$68,968.00	\$91,635.99	\$91,636.00	\$109,963.20	\$109,963.21
8 person household	\$49,249.99	\$49,250.00	\$73,398.99	\$73,399.00	\$97,547.99	\$97,548.00	\$117,057.60	\$117,057.61
Potential Rebate Benefit	Ineligible*	Up to \$2,350 on qualifying upgrades¹		Up to \$3,850 on qualifying upgrades²		Up to \$5,850 on qualifying upgrades³		Up to \$500 in rebates

*Refer to Rappahannock Area Agency on Aging for subsidized weatherization program. Their phone number is (540) 371-3375 or 1-800-262-4012.

¹ Homeowners that forego free home energy “check up” eligible for extra \$150 in rebate value after Tier 2 Home Energy Assessment.

² Homeowners that forego free home energy “check up” eligible for extra \$150 in rebate value after Tier 2 Home Energy Assessment.

³ Homeowners that forego free home energy “check up” eligible for extra \$150 in rebate value after Tier 2 Home Energy Assessment.

City of Fredericksburg, Spotsylvania & Stafford Counties Household Income Eligibility, 2011-2012								
Percent of Area Median Income by Number of Persons in Household	Group A	Group B		Group C		Group D		Group E
		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum
	Income at or below	50%	74.9%	75%	99.9%	100%	120%	Over 120%
1 person household	\$37,149.99	\$37,150.00	\$55,709.99	\$55,710.00	\$74,269.99	\$74,270.00	\$89,124.00	\$89,124.01
2 person household	\$42,449.99	\$42,450.00	\$63,664.99	\$63,665.00	\$84,879.99	\$84,880.00	\$101,856.00	\$101,856.01
3 person household	\$47,749.99	\$47,750.00	\$71,619.99	\$71,620.00	\$95,489.99	\$95,490.00	\$114,588.00	\$114,588.01
4 person household	\$53,049.99	\$53,050.00	\$79,574.99	\$79,575.00	\$106,099.99	\$106,100.00	\$127,320.00	\$127,320.01
5 person household	\$57,299.99	\$57,300.00	\$85,943.99	\$85,944.00	\$114,587.99	\$114,588.00	\$137,505.60	\$137,505.61
6 person household	\$61,549.99	\$61,550.00	\$92,312.99	\$92,313.00	\$123,075.99	\$123,076.00	\$147,691.20	\$147,691.21
7 person household	\$65,799.99	\$65,800.00	\$98,681.99	\$98,682.00	\$131,563.99	\$131,564.00	\$157,876.80	\$157,876.81
8 person household	\$70,049.99	\$70,050.00	\$105,050.99	\$105,051.00	\$140,051.99	\$140,052.00	\$168,062.40	\$168,062.41
Potential Rebate Benefit	Ineligible*	Up to \$2,350 on qualifying upgrades ⁴		Up to \$3,850 on qualifying upgrades ⁵		Up to \$5,850 on qualifying upgrades ⁶		Up to \$500 in rebates

*Refer to Rappahannock Area Agency on Aging for subsidized weatherization program. Their phone number is (540) 371-3375 or 1-800-262-4012.

Disclaimer: These income statistics are subject to change annually.

⁴ Homeowners that forego free home energy “check up” eligible for extra \$150 in rebate value after Tier 2 Home Energy Assessment.

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